

**INSTRUCTIONS FOR FIXING ACCOUNTS THAT WILL NOT
TRANSITION FROM “F” TO “T” STATUS
28 April 2004**

These accounts are usually identified as ones that have been forced (F) for transfer by the user, auto-transferred (T) by the system, and then returned from finance (R) by the user. When attempting to force transfer again at a later date, the system does not auto set these accounts to “T” status. Note: This may not be the only circumstance under which this problem occurs.

Since the implementation of Outpatient Itemized Billing (OIB), the MHS helpdesk has reported that the system has a bug and sometimes will not correctly set the cross-reference as it should.

To fix this problem, access to the **EDIT FILE ENTRIES (EFE)** option is required in **FILEMAN**. See screen shot below. Note: Ensure that you have switched to the correct division.

Select FileMan Menu Option: **DIV** Switch divisions

You are currently signed onto Division: LANDSTUHL. *(enter your specific Division)*

Select DIVISION: **WBG** WUERZBURG 0609 . *(your specific Division/DMIS)*
You are now signed onto Division: WUERZBURG.

EFE Enter or Edit File Entries
PFE Print File Entries
FND Search File Entries
MFA Modify File Attributes
IFE Inquire to File Entries
UTF Utility Functions
CAL Statistics
LFA List File Attributes
TRE Transfer Entries
SCR ScreenMan
WNM WindowMan

Special thanks to Kelley at Landstuhl

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Select FileMan Menu Option: **EFE** Enter or Edit File Entries

Input to what file: **CASHIER ACCOUNT**// (451255 entries)
Edit which FIELD: ALL// **DATE ENTERED** DATE ENTERED
Then edit FIELD: **(return)**

Select CASHIER ACCOUNT ACCOUNT NUMBER: **A22632** BBBB,RRRRYE L 20/0000 12 Jun 2003
462.61

OK? YES// (YES)
DATE ENTERED: 29 Jun 2003// **30 JUNE 2003** (30 Jun 2003) *(Change this date to one date beyond the date shown)*

Select CASHIER ACCOUNT ACCOUNT NUMBER: **A22632** BBBB,RRRRYE L 20/0000 12 Jun 2003
462.61 *(Select the same account again)*

DATE ENTERED: 30 Jun 2003// **29 JUNE 2003** (29 Jun 2003) *(Change the date back to the original date)*

Select CASHIER ACCOUNT ACCOUNT NUMBER: **(return to exit)**

Performing these steps resets the “AO” cross-reference and allows the system to process the record in the normal fashion.

After the **NIGHTLY RUN PROCESS** the account should change from “F” to “T” status.

MSA MSA System Menu [MSA USER]

MSA Functionality

Checklist/To Do List

Print ALL 4 Sections of this checklist: File->Print->go to 'Print what' box and check 'Entire workbook' ->click OK

Comments/Information

As of: 13 April 2005/Don Mootz/202-356-0833

Make this part of your SOP/Standard Operating Procedures.

Time frames may vary with some menu options and this is only meant to server as a guide.

Daily, Weekly, Monthly, Yearly time-frames DO NOT include all MSA menu options

Emphasis is on Outpatient menu options, but some options involve both OP and IP activities.

Very useful option:: MSR->PCT Patient Category Billing Table [PATCAT/Billing/Pay Mode report]

NOTE: Your PAD friends have this Table also: PAD->ORM->MOUT->#10/Patient Category Billing Table

Bold menu options: Inpatient Facilities only.

MSA System Menu {top level}

CFM Cashier Functions Menu
OFM Office Functions Menu
MSR Cashier/MSA Reports Menu
C7A USCG DD7A Billing Menu (not included-Coast Guard only)
D7A DD7A Billing Menu
MRM Monthly Reports Menu
NPM Nightly Processing Menu
RSM Reprint Reports Menu
FIM Inquire to File Entries
LFA List File Attributes
IFM Insurance Processing Menu (not included-inpatient only)
OIB Outpatient Itemized Billing Menu

Select MSA System Menu Option: ?? (shows option, file names, and security keys)

CFM Cashier Functions Menu [MSA CASHIER PROCESSING]
OFM Office Functions Menu [MSA OFFICE FUNCTIONS MENU] Locked: MSA OFFICE MANAGER
MSR Cashier/MSA Reports Menu [MSA CASHIER OUTPUTS MENU]
C7A USCG DD7A Billing Menu [MSA CG DD7A BILLING MENU]
D7A DD7A Billing Menu [MSA DD7A BILLING MENU]
MRM Monthly Reports Menu [MSA MONTHLY REPORTS]
NPM Nightly Processing Menu [MSA NIGHTLY PROCESSING MENU] Locked: MSA OFFICE MANAGER
RSM Reprint Reports Menu [MSA REPRINT REPORTS]
FIM Inquire to File Entries [DIINQUIRE] Locked: DIOUT
LFA List File Attributes [MSA DILIST] Locked: DIOUT
IFM Insurance Processing Menu [MSAK INSURANCE PROCESSING]
OIB Outpatient Itemized Billing Menu [MSAK OIB MENU]

The following pages display options that are all ONE level down from these main MSA options.

MSA Checklist

Daily

CHCS Menu Name

[Option File]

[Lock/Security Key]

CFM Cashier Functions Menu [MSA CASHIER PROCESSING]

DHE Dining Hall Collections Entry

PCR Post/Review Cash Receipts

OTP One Time Charges Post

ECC Copying Charges Entry (see also MSR->RCC Copying Charges Roster)

IPE Inpatient Accounts Edit

OPE Outpatient Accounts Edit (manually add a new OP acct.; to edit use CLK)

CLK Cashier Action Screen (can use this option to do PCR, OTP, IPE; MSA->IRR/Invoice and Receipt

Edit Form Inpatient Msg. Notify OIB Patient Receipt Status HELP EXIT

NPM Nightly Processing Menu [MSA NIGHTLY PROCESSING MENU] [Locked: MSA OFFICE MANAGER]

*NRR Nightly Run Recovery Process [Locked: MSA OFFICE MANAGER]

*RUN Nightly Run [Locked: MSA OFFICE MANAGER]

CLQ Clear Print Queue Files [Locked: MSA OFFICE MANAGER]

PRT Print Nightly Reports

TSR Transfer Summary Reprint

**use with caution, reference page 6: Issue #2*

OIB Outpatient Itemized Billing Menu: [MSA OIB MENU]

{requires lots of attention initially and that is why all OIB is under daily}

ECR Outpatient Charge Exclusion Report [Locked: MSA OFFICE MANAGER]

[Also reference OFM->EXC Outpatient Charge Exclusion Enter/Edit-add code]

EXC OIB Exception Report

GROUP DMIS ID: ALL//

IBP Outpatient Itemized Billing Preview List

DMIS ID: 6201

Svc	MSA	Pat	Eff	Svc
Date	Account	Cat	Patient	Ins FMP/SSN Cat Charges

ONR MSA Outpatient Notify Roster (clear OP notify messages by DMIS ID)

[Can also use: 'OFM->NMR/Notify Messages Review/Clear->Select PATIENT or ACCOUNT:',
to clear any OP/IP notify message if the 'problem' has been corrected.]

SELECT GROUP DMIS ID: ALL//DEWITT ACH 0123 DEWITT ACH
SELECT TREATING DMIS ID: ALL//DEWITT ACH 0123 DEWITT ACH
DEVICE:

VER OIB Insurance Verification Report

Help Text/Definitions: OIB Options (see also page 9/Helpful ideas)

Select Outpatient Itemized Billing Menu Option: ???

Outpatient Charge Exclusion Report' (ECR)

The Outpatient Charge Exclusion Report lists charges that have been Excluded from either MSA or DD7A billing. The report will list patients with excluded charges based on the date that the charges were excluded. The report may be run for either the DD7A or MSA Accounts or both to support accountability of excluded charges and tracking of data quality issues related to billing. Sites may define additional Excluded Charge Reasons using CA->MSA->OFM->EXC. Charges may be excluded for MSA Accounts in "P" and "B" Status, however, charges may only be excluded from MSA Accounts in "O" Status by MSA Officers that hold the MSA Supervisor Security Key.

OIB Exception Report' (EXC)

The OIB Suspense File Exception Report displays exceptions generated during the nightly processing of the Itemized Billing Suspense File. The Itemized Billing Suspense File contains LAB, RAD and PHR services captured when LAB, RAD and PHR services are completed. The MSA user will select the earliest date and Group DMIS ID (or all) to include on the report. If System Level messages exist for the selected date range, a message will be displayed based on the DMIS ID and Date entered by the user. System Help (??) will indicate which DMIS IDs have exceptions to report.

Outpatient Itemized Billing Preview List' (IBP)

The Outpatient Itemized Billing Preview List provides a list of patients that are MSA billable with charges that are pending review and validation of charges. MSA Accounts are displayed on this report during the 14-day MSA Hold Period while the account is in a "P" Pending Status. The report identifies MSA Accounts that have been automatically created from the MSA NIGHTLY RUN and KG ADS TPOCS-MSA TASK.

MSA Outpatient Notify Roster' (ONR)

This option will print the MSA Outpatient Notify Roster.

OIB Insurance Verification Report' (VER)

This report will display all patients with data currently in the OIB Suspense File who had insurance on file prior to the OIB software load, but do not currently have active insurance on file. This report will be used by the sites to prioritize the re-entry of valid insurance data following implementation of the Standard Insurance Table.

Weekly

CHCS Menu Name

[Option File]

[Lock/Security Key]

MSR Cashier/MSA Reports Menu [MSA CASHIER OUTPUTS MENU]

CCR Cash Collection Detail Report

FCV Final Cash Collection Voucher

NRR Notify Roster (use CLK->Reg#->Notify option to clear IP notify messages)

Monthly

MSR Cashier/MSA Reports Menu [MSA CASHIER OUTPUTS MENU]

AAR Active Accounts Receivable Report

CRA Clinical Records Pending DRG Billing Report

RCC Copying Charges Roster (verify copy charges on MMSA Report)

TWO Accts Subject to Transfer/Write-off (> and < \$600.00; OP&IP)

VCL Voucher Control Listing (some facilities print this monthly {Starting/Ending date} and store this data on a floppy for historical purposes)

D7A DD7A Billing Menu [MSA DD7A BILLING MENU]

PRE Preview DD7A Billing List (current month print option-not printable to your screen)

***MBP DD7A Monthly Outpatient Billing Process** [Locked: MSA DD7A BILLING]

Visit	Pat	Eff	MEPRS	Svc
Date/Time	Cat Patient	Ins FMP/SSN	Code	Cat Charges
Select	Review	Edit charges	Add	Print preview
Finalize	Help	eXit		

*Select/Deselect: remember to press the 'Enter' key one more time to position cursor correctly

RPD Reprint DD7A (last 2 finalized rpts. only)

MRM Monthly Reports Menu [MSA MONTHLY REPORTS]

186 Accrual -- 1860R Detail Report (Army/AF only)

CBR Central Billing/Local Collection (Navy only/DD7L)

D10 Enlisted 1080 Report with Detail (Army only)

DD7 DD7 Report

E10 Enlisted 1080 Report (Army only)

MMD Monthly Medical Services Activity Detail Report

MMR Monthly Medical Services Activity Report

O10 1080 Report (Army/AF only/SF1080)

CHCS Menu Name

[Option File]

[Lock/Security Key]

OFM Office Functions Menu [MSA OFFICE FUNCTIONS MENU] [Locked: MSA OFFICE MANAGER]

AAS Schedule of Accounts by Age
BCP Balance Check (month end/after business hours; reference page 11/MSA Balance Check)
DAR Detail Schedule of Accounts by Age
GMS **Group Meal Sales Enter/Edit** (Army/AF only)
SRC Statement of Receivables and Collections

Yearly

OFM Office Functions Menu: [MSA OFFICE FUNCTIONS MENU] [Locked: MSA OFFICE MANAGER]

ERS Rate Schedule Enter/Edit [Locked: MSA OFFICE MANAGER]
* FDF Fund Description Edit [Locked: MSA OFFICE MANAGER]
EXC Outpatient Charge Exclusion Enter/Edit
MPF MSA Parameters Definition [Locked: MSA OFFICE MANAGER]
PCE Patient Category Enlisted Billing Info (Army only)
RDS Rate Detail Summary (view option/historical/lengthy detail rpt)
RSS Rate Schedule Summary (view option/brief, current)
VRS View Rate Schedule Detail (view option/historical/single sales code)

*Select Office Functions Menu Option: FDF Fund Description Edit
Select FUND FILE FUND ID: ??

ARMY

Choose from:

P840000
DENT PR
MISC REC
P1011
P1111
S9999
SUR CHG

AIR FORCE

Choose from:

MED SVC
BAD CHK
COB
COPY CHG
MIL PERS
REC ACCT
SUB

NAVY

Choose from:

O&MN
FOIA
MISC REC
MPN
OTA

MSA Nightly Run

MSA RECOVERY Recovery Background filing process - Utility

FILE MANAGER ACCESS CODE: aA

MSA Recovery

ISSUE #1

1. Recovery Needed:

***** FILE BUSY. NEEDS RECOVERY *****

***** RECORD BUSY. NEEDS RECOVERY *****

***** RECORD BUSY *****

BACKGROUND FILING IN PROGRESS NEED RECOVERY

Example: User goes into the 'Copy Charges Entry' menu option:
Select Cashier Functions Menu Option: ECC Copying Charges Entry
***** FILE BUSY. NEEDS RECOVERY *****

Corrective action: use the secondary menu option:

MSA RECOVERY Recovery Background filing process - Utility
(option locked by MSA OFFICE MANAGER)

Select Cashier Functions Menu Option: Recovery Background filing process - Utility

Are you sure that the system has crashed,

a system check has NOT yet been started

and that MSA options are NOT in use? NO// YES (enter yes)

Do you want to start a system check process? NO// YES (enter yes)

ISSUE #2

1. CHCS System Crash:

If the system crashes and the MSA nightly run did not finish and/or is not current.

When logging into MSA, you may find: WARNING: Nightly Run processing last completed on 8 April 2005, (which is not the current/today's date, if, for example the current date = 9 April 2005). Upon your arrival at work, the 'LAST NIGHTLY RUN: 8 Apr 2005' field in the MSA Parameters (MPF), MUST be the same date of your arrival. This DOES NOT necessarily mean that the system crashed, you may have to run the recovery only (Issue #1). You can ask your system folks/DBA/your local help desk, if there was a problem with CHCS and it went down, before you take this corrective action.

Corrective action: use the regular CHCS menu options - Step 1/NPM->NRR, and wait 20 minutes, then Step 2/NPM->RUN only if nightly run is still not current. See Note #1 below: You MUST POSSESS Fileman Access: aA, before using the RUN option. You will not be prevented from using the RUN menu without aA access, but it may adversely affect the outcome and the next nightly run (check w/your CHCS Software Specialist if in doubt).

NPM Nightly Processing Menu

(a) NRR Nightly Run Recovery Process

(b) RUN Nightly Run

Step 1: Select Nightly Processing Menu Option: **NRR Nightly Run Recovery Process**

Are you sure that the Nightly Run has crashed and is NOT restarted

and that the problem causing the crash has been resolved? NO// YES (enter yes)

Do you want to start a recovery process? NO// YES (enter yes)

Step 2: Select Nightly Processing Menu Option: **RUN Nightly Run**

Nightly Run tasked to run at midnight task 88208711 (tasked to run = restart/process/complete nightly run)

Note #1: Do You Have Fileman Access: aA?

How to find out? Select your secondary menu option - 'Display User Characteristics'

Select Core Application Drivers Menu Option: **Display User Characteristics**

MOOTZ,DON (#10001) Device: _RTA2: Job: 548069964

Environment / Attributes

Site NATIONAL CAPITAL AREA

Type-ahead .. Y

Current division: WALTER REED AMC

Time-out 6000

Fileman code(s) . Aa&

Signed on ... 22 Oct 2005 06:14

Terminal type C-VT320

UCI PRD

Allowable divisions:

Security Keys

Menu Path

Last Used MailMan:

Mail Groups:

Menu Options

A. Menu options:

Select MSA System Menu Option: **NPM Nightly Processing Menu**

<i>CHCS Menu Name</i>	<i>[Option File]</i>	<i>[Lock/Security Key]</i>
NPM Nightly Processing Menu	[MSA NIGHTLY PROCESSING MENU]	[Locked: MSA OFFICE MANAGER]
NRR Nightly Run Recovery Process	[MSA NIGHTLY RUN RECOVERY]	[Locked: MSA OFFICE MANAGER]
RUN Nightly Run	[MSA NIGHTLY RUN]	[Locked: MSA OFFICE MANAGER]

B. Select SECONDARY MENU OPTION (synonym is free text/4 character field):

<u>OPTION</u>	<u>SYNONYM</u>	<u>Complete Option Name</u>
MSA RECOVERY	MREC	[MSA RECOVERY Recovery Background filing process-Utility]

(option locked by MSA OFFICE MANAGER)

How do I know if I have this secondary menu option or not?

A. You can do a 'double question mark: ??' at any menu option prompt. Under the subtitle: 'You can also select.' you will find a list of your secondary menu options.

Select MSA System Menu Option: ??

You can also select:

- ALL Patient Allergy Information
- DSK Clinical Desktop
- MBAL Balance Check - Utility
- MREC Recovery Background filing process - Utility**
- MRES MCP REFERRAL STATUS
- DIV Switch divisions
 - Cancel/Modify Print Request
 - Continue
 - Display User Characteristics
 - Edit User Characteristics
 - Halt
 - How Did I Get Here
 - MailMan Menu
 - Restart Session
 - Time

B. If you do not have this 'Recovery Background filing process - Utility' secondary menu option, please notify your CHCS Software Specialist/your local help desk.

Please remember that the 4-digit synonym (MREC) is free text and can read anything. It may be site specific policy that this option NOT be given to the end user, and if that is so, you now can tell your local help desk what to do when/if you encounter this 'needs recovery' issue. But, I see no problem with the MSA office having this menu option.

Two Helpful Ideas

OLUM/On-Line User Manual

History (scroll)

A. OLUM/HELP TEXT

How Can YOU get HELP in CHCS? Here are 5 possible ways.

1. Use a single question mark '?'.

Select Cashier Functions Menu Option: ? (explains more about getting help)

Enter ?? for more options, ??? for brief descriptions, ?OPTION or ?OPTION SYNONYM for online documentation.

2. OLUM: Use a single question mark: ?, and a three digit synonym: OIB: ?OIB

Options must be visible on screen. Not all menu options have help text.

Examples: three menu options, but only two (CFM and MSA) have help text:

CFM	Cashier Functions Menu
OFM	Office Functions Menu
MSR	Cashier/MSA Reports Menu
C7A	USCG DD7A Billing Menu
D7A	DD7A Billing Menu
MRM	Monthly Reports Menu
NPM	Nightly Processing Menu
RSM	Reprint Reports Menu
FIM	Inquire to File Entries
LFA	List File Attributes
IFM	Insurance Processing Menu
OIB	Outpatient Itemized Billing Menu

(1) Select MSA System Menu Option: ?OIB Outpatient Itemized Billing Menu

(No help text.)

(2) Select MSA System Menu Option: ?CFM Cashier Functions Menu

(Help is available for this option)

MSA 2.3 CASHIER FUNCTIONS MENU



CASHIER FUNCTIONS MENU

The Cashier Functions Menu includes the following options:

DHE Dining Hall Collections Entry
PCR Post/Review Cash Receipts
OTP One Time Charges Post
ECC Copying Charges Entry
RIC Recalculate Inpatient Charges
IPE Inpatient Accounts Edit
OPE Outpatient Accounts Edit

+

Browse References backUp Glossary Help Quit
Access text and browse through information.

(3) Select Core Application Drivers Menu Option:

(Help is available for this option)

DAA Data Administration Menu
PAD PAD System Menu
PAS PAS System Menu
MSA MSA System Menu
CLN Clinical System Menu
DTS Dietetics System Menu
PHR Pharmacy System Menu
RAD Radiology System Menu
MCM Mass Casualty Menu

Select Core Application Drivers Menu Option: ?MSA MSA System Menu

MSA 2.2 MSA SYSTEM MENU



MSA SYSTEM MENU

The Medical Services Accounting (MSA) System Menu contains options that allow you to maintain inpatient and outpatient accounts, define MSA parameters, generate billing-related output, including month-end reports and perform insurance billing activities. The Medical Services Accounting (MSA) System Menu includes the following options:

CFM Cashier Functions Menu
OFM Office Functions Menu
MSR Cashier/MSA Reports Menu
D7A DD7A Billing Menu
MRM Monthly Reports Menu
+ NPM Nightly Processing MENU

Browse backUp Glossary Help Quit

3. Use two question marks ??:

Select MSA System Menu Option: ?? (gives you option, file name, and security key)

CFM Cashier Functions Menu [MSA CASHIER PROCESSING]
OFM Office Functions Menu [MSA OFFICE FUNCTIONS MENU] Locked: MSA OFFICE
MANAGER
MSR Cashier/MSA Reports Menu [MSA CASHIER OUTPUTS MENU]
C7A USCG DD7A Billing Menu [MSA CG DD7A BILLING MENU]
D7A DD7A Billing Menu [MSA DD7A BILLING MENU]
MRM Monthly Reports Menu [MSA MONTHLY REPORTS]
NPM Nightly Processing Menu [MSA NIGHTLY PROCESSING MENU] Locked: MSA OFF
ICE MANAGER
RSM Reprint Reports Menu [MSA REPRINT REPORTS]
FIM Inquire to File Entries [DIINQUIRE] Locked: DIOU
LFA List File Attributes [MSA DILIST] Locked: DIOU
IFM Insurance Processing Menu [MSAK INSURANCE PROCESSING]
OIB Outpatient Itemized Billing Menu [MSAK OIB MENU]

4. Use three question marks ???:

CFM Cashier Functions Menu
OFM Office Functions Menu
MSR Cashier/MSA Reports Menu
C7A USCG DD7A Billing Menu
D7A DD7A Billing Menu
MRM Monthly Reports Menu
NPM Nightly Processing Menu
RSM Reprint Reports Menu
FIM Inquire to File Entries
LFA List File Attributes
IFM Insurance Processing Menu
OIB Outpatient Itemized Billing Menu

Select MSA System Menu Option: ??? (gives you some help text for the menu options shown on your immediate screen, but not necessarily in same order.)

'Cashier Functions Menu'

This menu provides options for entering and editing accounting and billing information for each MSA account. Options available through this menu also allow you to track certain charges, such as fees from group meal sales and fees incurred for photocopying insurance and/or medical forms for a patient's insurance company or attorney. The Cashier Functions Menu also provides options that allow you to generate various types of output that are related to patient billing and internal MTF accounting procedures.

'Cashier/MSA Reports Menu'

This menu provides options for generating various types of outputs related to patient billing and internal MTF accounting procedures.

{continued}

5. Some options come with 'HELP':

One example is MSA->CFM->CLK->Patient Name: (click the [HELP](#) button)

Edit Form Inpatient Msg. Notify OIB Patient Receipt Status [HELP](#) EXIT

Patient Account Processing Help

CURSOR key control:

Use the right and left ARROW keys to move between selections.

When you have the selection bar on the selection press RETURN.

Pressing the RIGHT ARROW on the last selection will cause the selection bar to position at the first selection.

Pressing the LEFT ARROW on the first selection will cause the selection bar to position at the last selection.

When moving the selection bar the text below the bar gives information about what each selection will do.

{press the Enter key and help text continues}

FUNCTION key control:

<F10> or '^' will exit you from this option and return you to the main menu

HELP will display this text. Pressing '?' or <HELP> on selection HELP will select OLUM.

PREV SCREEN or UP ARROW will take you back one menu level.

{press the Enter key and more help text}

ALPHABETIC and NUMERIC key control:

Pressing the high intensity character of the selection you want will automatically select that item for you.

If the selections high intensity character is not unique, the selection bar will position to each selection starting with that character until <RETURN> is pressed.

Pressing '?' on a selection displays help about each available option.

B. Scroll - History

'History' Lets You Scroll Backward on your terminal To View Previously Displayed Text.

Did you ever print a report or some document to your screen while in CHCS and it simply scrolled off the top of the screen and you can not see the start/beginning of the document?

Solution: Enable the 'History' option in CHCS

Menu path: Log into CHCS->click the [Options button](#) on your top toolbar->click History->click the check box for: [Enable History](#), and set the [Maximum size to 256K](#)->click [Apply](#)->click [OK](#)

[Top Toolbar: Toolbar: File Edit View Tools [Options](#) Help]

You immediately start storing data with every key stroke in the history buffer. Use the scroll up/down bar on the right side of your screen: place the cursor on the bar->it will change to an arrow->press the left mouse button and hold it->move the bar up or down.

MSA Balance Check

MSA BAL CHECK Balance Check - Utility Queue/Spool functions

Balance Check: OFM->BCP

The Balance Check should be ran at least once a month, normally at the end of the each month.
Do not run this report during normal business hours, as it will lock up your accounts until it completes.
You may need the 'spool' function set up as a secondary menu option, or print it directly to your printer.
Suggest also using the secondary menu option: **Balance Check - Utility** to evaluate the results.

How To Queue/Spool The Balance Check Report

Why would you queue anything? When you queue a print job, you immediately free up your terminal to do other things and not tie up your terminal, waiting for a print job to complete.

OFM Office Functions Menu->

Select Office Functions Menu Option: **BCP Balance Check**

DEVICE: Queue (enter Queue and you go to a second device prompt)

DEVICE: SPOOL (enter SPOOL)

Select SPOOL DOCUMENT NAME: BALANCE CHECK Annapolis (name the report, some people use their initials)

Are you adding 'BALANCE CHECK Annapolis' as a new SPOOL DOCUMENT? Y (YES) (enter yes)

EXPIRATION DATE: 7Apr 2005// (can change this exp. date, i.e. 1 May 2005; default is normally 1 week)

Requested start time: NOW// (31 Mar 2005@1740) (can task the start time into the future, i.e. 'T+1@0300' = tomorrow at 3am; remember to use the 'Help' available to you, such as ??, click the 'Helpful Ideas' worksheet tab below)

Task number 88329268 queued.
Your terminal has been freed up.
Press <RETURN> to continue

Every spooled report is assigned a
Task #-can be used by Systems.

PRINT BALANCE CHECK REPORT/SPOOL File

Select MSA System Menu Option: SPL Spooler Menu

DSR Delete Spooled Report

PSR Print Spooled Report

Select Spooler Menu Option: PSR Print Spooled Report

PSR Print Spooled Report (Use this print option only after balance check has completed for spooled report. If you try to print a report prior to it being fully compiled you will get this: 'A file does not yet exist or has been deleted for this document'. You can not print a report prior to the date/time you queued it. The 'SPOOL DOCUMENT NAME' is the same name you assigned to it, and in this case that is: BALANCE CHECK Annapolis)

Select Spooler Menu Option: PSR Print Spooled Report

Select SPOOL DOCUMENT NAME: BALANCE CHECK Annapolis 31 Mar 2005@174550 MOOTZ,DON

Number of Copies: 1//

Output to: (printer name or enter the number zero/0 and print to your screen)

SPOOLER Menu option - Secondary Menu Option

Spool Menu option:

Select SECONDARY MENU OPTIONS:

<u>OPTION</u>	<u>SYNONYM</u>
PS SPOOLER MENU	SPL

What is your secondary menu option spooler name?

Select MSA System Menu Option: ??

CFM Cashier Functions Menu [MSA CASHIER PROCESSING]

(continued list of options followed by your secondary menu options)

You can also select: (these are your secondary menu options currently assigned to you)

MBAL Balance Check - Utility

MREC Recovery Background filing process - Utility

SPL Spooler Menu

Display User Characteristics

Edit User Characteristics

MailMan Menu

Then use the menu option 'PSR' to print your spool report (SPL->PSR):

Select MSA System Menu Option: **SPL** Spooler Menu

DSR Delete Spooled Report

PSR Print Spooled Report

Select Spooler Menu Option: **PSR**

Balance Check - Utility: Secondary Menu Option

A. Select SECONDARY MENU OPTIONS (synonym is free text/4 character field):

OPTION	SYNONYM	Complete Option Name
MSA BAL CHECK	MBAL	MSA BAL CHECK Balance Check - Utility

NOTE: There are two balance check options, only select the first one with the wording - **Utility**

This option is locked by security key: MSA OFFICE MANAGER]

MSA BAL CHECK Balance Check - Utility

MSA BALANCE CHECK Balance Check

B. Select Office Functions Menu Option: **MBAL** Balance Check - Utility

You are in ANNAPOLIS

The balance started on Thu, 31 Mar 2005 17:40:50

The balance finished on Thu, 31 Mar 2005 17:53:55

There were 0 MSA accounts found in error. 0 records fixed.

There were 0 TPC accounts found in error. 0 records fixed.

There were 1 MSA Monthly Fund found in error. 1 records fixed.

There were 0 TPC Monthly Fund found in error. 0 records fixed.

There were 6 MSA Aging Files found in error. 6 records fixed.

MSA | TPC

1 - Recalculate and retest	tried		tried
2 - Check transaction date			
3 - Check payment distribution			
4 - Check charges distribution			
5 - Check status and cross ref			
6 - Check adjusted records			
7 - Check total charges = calculated charges			
8 - Check payment and charges distribution			
9 - Fix monthly fund	completed		completed

A - All (1,3 - 10)
Choose option : A
Do you want (M)SA-^MSACCT or (T)PC-^MSACIN (M)// M {RUN this *OPTION TWICE: MSA and then TPC*}
Do you want (T)est or (R)eport (R)//
DEVICE:

Balance Check error: "Balance in Progress"

If you go into MSA->CFM->CLK->Acct #; or may be go into MSA->CFM->OPE to try and set up a new MSA account and get: **"Balance in Progress"**. You may also get some kind of warning, if the balance check was running all night, that the MSA nightly run did not finish: **'WARNING: Nightly Run processing last completed on 8 Apr 2005'** (and this date is not the current date)

What does that mean? - **The balance check is running**
Corrective action: **STOP THE BALANCE CHECK**

You can verify that the balance check is still running - review the secondary menu option for the balance check.
Notice that in this case, we can learn that the balance check was started on Wed, 8 Apr 2005 at 13:53:20 and has not finished for what ever reason.

Select Office Functions Menu Option: MBAL Balance Check - Utility
You are in ANNAPOLIS
Balance did not complete

The balance started on Wed, 8 Apr 2005 13:53:20

The balance finished on

There were 0 MSA accounts found in error. 0 records fixed.
There were 0 TPC accounts found in error. 0 records fixed.
There were 0 MSA Monthly Fund found in error. 0 records fixed.
There were 0 TPC Monthly Fund found in error. 0 records fixed.
There were 0 MSA Aging Files found in error. 0 records fixed.

	MSA		TPC
1 - Recalculate and retest			
2 - Check transaction date			
3 - Check payment distribution			
4 - Check charges distribution			
5 - Check status and cross ref			
6 - Check adjusted records			
7 - Check total charges = calculated charges			
8 - Check payment and charges distribution			
9 - Fix monthly fund			
10 - Fix Aging File			

A - All (1,3 - 10)
Choose option :

How To Start/Stop the Balance Check

A. You **START** the balance check: OFM->BCP

Select Office Functions Menu Option: BCP Balance Check

DEVICE: Queue

DEVICE: SPOOL

Select SPOOL DOCUMENT NAME: ANNAPOLIS **Balance Check** (give this spool document a name)

Are you adding 'ANNAPOLIS Balance Check' as a new SPOOL DOCUMENT? **YES** (enter Yes)

EXPIRATION DATE: 27 Mar 2005// (accept the default date or change it)

Requested start time: NOW// (NOW: means today, or in this case-30 Mar 2005@1005)

Task number 88359188 queued.

Your terminal has been freed up.

Press <RETURN> to continue

B. You realize that you made a mistake and need to **STOP** the balance check: use the same option: OFM->BCP

Select Office Functions Menu Option: BCP Balance Check

Balance seems to be running. Do you want to stop it? NO// **YES** (enter Yes to stop it)

Balance should stop (the balance check will stop)

If you have unresolved out-of-balance accounts on your Report, then please log a call with your local site Help Desk for corrective action.

^MSACLK Global for NCA/National Capital Area

You probably do not have access to the 'Programmer Menu' to view this global, but your system person does. When the Balance Check is running, the word **BALANCE** will appear in the ^MSACLK global. I often talk about this global, so now you get to see it. This is for your information only, no action required.

Select Programmer Menu Option: GLS Global Listing
Global ^MSACLK

^MSACLK

^MSACLK(1) = **BALANCE** **[BALANCE: means the balance check is running)**

^MSACLK(1,8020,4037) = S03-53

^MSACLK(1,8024,"ENL") = C03-31

^MSACLK(1,8050,109137) = 1864^3030224^

^MSACLK(1,8070,"BAL",1,1995,2,0) = 4.75

^MSACLK(1,8070,"BAL",1,1995,2,1) = ^^0

^MSACLK(1,8070,"BAL",1,1995,32,0) = 38602.41^^^^34346.41

^MSACLK(1,8070,"BAL",1,1995,32,1) = ^^0

^MSACLK(1,8070,"BAL",1,1996,1,0) = 1067^^58.2

^MSACLK(1,8070,"BAL",1,1996,1,1) = ^^45.5

^MSACLK(1,8070,"BAL",1,1996,2,0) = 603.25^^560.5

^MSACLK(1,8070,"BAL",1,1996,2,1) = ^^0

^MSACLK(1,8070,"BAL",1,1996,32,0) = 75687.8^^^^35825.47

^MSACLK(1,8070,"BAL",1,1996,32,1) = ^^36918.33

^MSACLK(1,8070,"BAL",1,1997,2,0) = 2004.75^^2004.75

^MSACLK(1,8070,"BAL",1,1997,2,1) = ^^0

^MSACLK(1,8070,"BAL",4,1992,32,0) = 2103^^^^799

^MSACLK(1,8070,"BAL",4,1992,32,1) = ^^0

^MSACLK(9) =

^MSACLK(9,8020,4040) = S03-14

^MSACLK(9,8024,"ENL") = C03-9

^MSACLK(10) =

^MSACLK(15) =

^MSACLK(36) =

^MSACLK(36,8020,4196) = S03-47

^MSACLK(37) =

^MSACLK(38) =

^MSACLK(39) =

^MSACLK(74) =

^MSACLK(74,8050,144325) = 6304^3030313^

8020 DD7 INPATIENT SORT FILE
8024 ARMY ENLISTED SORT FILE
8050 CASHIER ACCOUNT
8070 MONTHLY FUND

^MSACLK(74,8050,144325,0) = A1009^HHHHHH,AAAA^98/111-11-1111^^3030225.0817^3
 030301^^^^4290^P^369^^^^3030301^1093312^1093312^^^^^^11^174
 ^MSACLK(74,8050,144325,5) = 33.34^33.34^^^^^^
 ^MSACLK(74,8050,144325,6) = DNC/BILLED 13 MAR 03/BG^^^3407 PEARL APT #103^SU
 ITLAND^24^20746^301-568-3399^301-981-5010
 ^MSACLK(74,8050,144325,9) =
 ^MSACLK(75) =
 Global ^

The **^MSACLK global** is displaying **ALL divisions** that have MSA activated on the NCA 1-CHCS host.

There are 10 different IP/OP divisions (MSA) that are activated on this host.

What does the Number mean: (1), (9), (10) and so on

ANS: The Division - **1**/Walter Reed AMC; **9**/DeWitt ACH; **10**/Kimbrough ACC

^MSACLK

Global ^MSACLK

DIVISIONS

Select MSA System Menu Option: Switch divisions

You are currently signed onto Division: WALTER REED AMC.

Select DIVISION: ??

Choose from:

^MSACLK

^MSACLK(1) =

^MSACLK(9) =

^MSACLK(10) =

^MSACLK(15) =

^MSACLK(36) =

^MSACLK(37) =

^MSACLK(38) =

^MSACLK(39) =

^MSACLK(74) =

^MSACLK(75) =

Global ^

1 WALTER REED AMC

2 RADER USAHC

3 DILORENZO TRICARE HLTH CLN

6 HENRY M JACKSON FOUNDATION

7 DENTAL PE

9 DEWITT ACH

10 KIMBROUGH ACC

14 DUNHAM USAHC

15 ABERDEEN

|

36 NNMC BETHESDA. MD

37 PAX

38 NAVAL MEDICAL CLINIC QUANTICO

39 ANNAPOLIS

43 WHITE HOUSE CLINIC

|

74 MALCOLM GROW

75 BOLLING

78 DENTAL BOLLING

79 DENTAL ANDREWS

83 TRICARE SERVICE CENTER MG

86 BMC EARLE PIERSIDE

87 US COAST GUARD YARD

88 NATIONAL SECURITY AGENCY

89 CAPE MAY USCG CLINIC

90 DILORENZO TRICARE HC ARLG ANEX

91 TPR REGION 01

92 DUNHAM DENTAL

94 BMC BANCROFT HALL

96 USADC-HOSPITAL DENTAL

97 USADC EPES

28 March 2005 **Status W->Z->Recalculate->O->Exclude->Z**

**Do Not Use Status W for Itemized Charges.
How To Fix The Problem when W is used incorrectly.**

TO: ALL NCA Facilities

PROBLEM: Some outpatient accounts were incorrectly put into Status W/write-off without excluding the itemized charges. These Status W accounts are still showing on the AAR Report and should be removed. If the MSA office staff tries to now exclude these charges on the Status W account they get: 'Can only exclude charges if account status O, B, or P'. Status W accounts can not be changed back to O, B or P, the only status that a W can be changed too are:

F FORCE TRANSFER
X NON-TRANSFERABLE
Z ZERO BALANCE

Once the outpatient account is in Status W, the clerk can not change this back to O, and the clerk is also prevented from now excluding the charges. How can your Site get this account off the AAR?

ANSWER: Any invalid outpatient account (example: Reserve patient that is really Active Duty, but the PATCAT was never changed in CHCS, another example might be an Occupational Health patient) with itemized charges must have the charges excluded. Do not write off the account.

MSA->CFM->CLK->

Edit Form Inpatient Msg. **Notify** OIB Patient **Receipt** Status **HELP** **EXIT**

How to Change that Status W to O/open, so that you can then exclude the charges:

MSA->CFM->CLK->account number/patient name->Edit->change the Status W to Z and file the change->go to Notify: clear the notify message(s)->go to Receipt->Calculate: and just recalculate the account->Exit->go back into this same account (MSA-CFM-CLK) and you will see that the status is now O/open.
When the account is back into Status O: exclude the itemized charges and that will change the account to Status Z/zero balance and remove the account from the AAR.

How to EXCLUDE the charge(s):

MSA->CFM->CLK->account number->OIB->select all of the Svs->Exclude->Select a reason for excluding these charges: such as invalid charge (or do a double ?? and pick from the list)->you will be asked the following: 'Are you sure you want to exclude these charges? NO//'' (enter Yes)-> Selected charges have been excluded.

Now under the OIB option you will notice that the sales code will now show **NC** and **Charges = \$0.00**

```
*** ITEMIZED BILLING CHARGE DETAIL ***
Svc Code   Description                               Qty   Svc Date   Sales   Charges
LAB 2228-90 XXXXXXXXXXXXXXXXXX                     0   16 Jun 2003   NC      0.00
```

You can now do a recalculate (Receipt->Calculate), exit the account and go back into the same account and it will have Status Z/zero balance; and will be removed from the AAR Report.

COMMENT: You can not exclude a manually entered OTC/one-time-charge. If you try you will get the following:

One-Time-Charges (OTCs) may not be Excluded.

Instead, use the OTC action to back out OTCs by entering a negative quantity and a negative amount for the OTC charges to be backed out.

WHERE ARE THE STATUS W ACCOUNTS THAT NEED TO BE FIXED?

1. MSA->OFM->DAR/Detail Schedule of Accounts by Age-> and I suggest that you print all the accounts over 121 days old: 121 days or greater. With this report you will have to look up every patient and then only 'fix' those Outpatient Accounts that have a Status W. If the patient has a Status W account and appears on this report, then it must be fixed (as noted above), so it does not appear on this AAR Report.
2. You can run an adhoc report looking for Status W on the AAR Report.
3. Or, as you 'find' any accounts with this problem, fix them.

Thanks.

Mr. Donald J. Mootz, MBA
Director, NCA/1CHCS Business Applications
TRICARE NCA-MSM
202-356-0833
mootzd@na.amedd.army.mil
DSN: 642-0833
Tell us: <https://fieldservices.saic.com/custsat/custsat.aspx>

25 May 2005

Subject: HCDP and OGP

TO: Whom Ever It Concerns: All MTF/CLINICS

1. Attached is a CHCS print out of the **HCDP/Health Care Delivery Program**, File #8545, as promised at the UBO/UBU 2005 Conference. As was discussed this file has replaced the ACV/Alternate Care Value field.

MSA->CFM->CLK->patient name/account #:

Dt/Time: 25 May 2005@1003	CASHIER ACTION SCREEN
Patient: MOOTZ,DONALD J COL	FMP/SSN: 20/333-00-1111
Reg No.: 754421	Adm Dt: 20 May 2005
Pat Cat: USAF RET LOS (OFF)	Dis Dt: 25 May 2005
Ins Sta:	OGP: AB HCDP: 146
Remarks:	Pay Mode: DD139

2. As for the **OGP/Other Government Program** field, I do not know very much about this field but I know it does contain at these the following:

AB=the following:

MA MEDICARE PART A
MB MEDICARE PART B

Hope this is helpful/useful.

Don Mootz
NCA MSMO
202-356-0833

FYI/For Your Information

The ACV/Alternate Care Value became obsolete with HCDP, but use to contain the following entries:

A	TRICARE PRIME (ACTIVE DUTY)
B	CHAMPVA (OCONUS)
C	CHAMPUS
D	MEDICARE DEMONSTRATION
E	TRICARE PRIME (CHAMPUS)
G	TRICARE PLUS WITH STANDARD CIVILIAN CARE
H	US ARMY CATCHMENT AREA MANAGEMENT (CAM) - FT CARSON
I	FEDERAL EMPLOYEE HEALTH BENEFITS PROGRAM
J	MED EXCEL CATCHMENT AREA MGMT (CAM) - BERGSTROM AFB
K	CATCHMAN AREA MGT
L	TRICARE PLUS WITHOUT STANDARD CIVILIAN CARE
N	DIRECT CARE ONLY
P	CHAMPUS PRIME
S	CHCBP - CONT HLTH CARE BEN PROG
U	USTF - UNIF SERV TREAT FACIL
V	CHAMPVA
W	TRICARE SENIOR SUPPLEMENT DEMONSTRATION

HCDP/Health Care Delivery Program File #8545 COVERAGE CODE LIST
25 May 2005@0856 PAGE 1

CODE	TEXT
000	NO HEALTH CARE COVERAGE PLAN (TRANSFER RECORDS ONLY)
001	DIRECT CARE FOR ACTIVE DUTY SPONSORS
002	DIRECT CARE FOR ACTIVE DUTY FAMILY MEMBERS
003	TRICARE STANDARD FOR ACTIVE DUTY FAMILY MEMBERS
004	DIRECT CARE FOR SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
005	TRICARE STANDARD FOR SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
006	DIRECT CARE FOR TRANSITIONAL ASSISTANCE FAMILY MEMBERS
007	TRICARE STANDARD FOR TRANSITIONAL ASSISTANCE SPONSORS AND FAMILY MEMBERS
008	DIRECT CARE FOR RETIRED SPONSORS AND FAMILY MEMBERS
009	TRICARE STANDARD FOR RETIRED AND MEDAL OF HONOR SPONSORS AND FAMILY MEMBERS
010	TRICARE STANDARD FOR TRANSITIONAL SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
011	DIRECT CARE FOR CONUS DOD AFFILIATES
012	TRICARE STANDARD FOR CONUS DOD AFFILIATES
013	DIRECT CARE FOR OCONUS DOD AFFILIATES
014	DIRECT CARE FOR TRANSITIONAL SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
015	TRICARE STANDARD FOR TRANSITIONAL SURVIVORS OF GUARD/RESERVE DECEASED SPONSORS

016 DIRECT CARE FOR SURVIVORS OF GUARD/RESERVE DECEASED SPONSORS

017 TRICARE STANDARD FOR SURVIVORS OF GUARD/RESERVE DECEASED SPONSORS

018 TRICARE FOR LIFE FOR RETIRED SPONSORS AND FAMILY MEMBERS AND MEDAL OF HONOR

019 LIMITED DIRECT CARE WITH LINE OF DUTY INJURIES FOR GUARD/RESERVE SPONSORS

020 TRICARE FOR LIFE FOR TRANSITIONAL SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS

021 TRICARE FOR LIFE FOR SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS

022 TRICARE FOR LIFE FOR TRANSITIONAL SURVIVORS OF GUARD/RESERVE DECEASED SPONSORS

023 TRICARE FOR LIFE FOR SURVIVORS OF GUARD/RESERVE DECEASED SPONSORS

024 DIRECT CARE FOR TRANSITIONAL SURVIVORS OF GUARD/RESERVE DECEASED SPONSORS

101 CHAMPUS REFORM INITIATIVE (CRI) - CHAMPUS PRIME (HISTORY)

102 FORT SILL - CATCHMENT AREA MANAGEMENT (CAM) PROGRAM (HISTORY)

103 FORT CARSON - CATCHMENT AREA MANAGEMENT (CAM) PROGRAM (HISTORY)

104 BERGSTROM AIR FORCE BASE (AFB) - CATCHMENT AREA MANAGEMENT (CAM) PROGRAM (HISTORY)

105 LUKE/WILLIAMS AIR FORCE BASE (AFB) - CATCHMENT AREA MANAGEMENT (CAM) PROGRAM (HISTORY)

106 TRICARE PRIME INDIVIDUAL COVERAGE FOR ACTIVE DUTY SPONSORS

- 107 TRICARE PRIME INDIVIDUAL COVERAGE FOR ACTIVE DUTY FAMILY MEMBERS
- 108 TRICARE PRIME FAMILY COVERAGE FOR ACTIVE DUTY FAMILY MEMBERS
- 109 TRICARE USFHP DIRECT CARE COVERAGE FOR ACTIVE DUTY FAMILY MEMBERS
- 110 TRICARE PRIME FOR INDIVIDUAL COVERAGE FOR SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
- 111 TRICARE PRIME FAMILY COVERAGE FOR SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
- 112 TRICARE PRIME INDIVIDUAL COVERAGE FOR TRANSITIONAL ASSISTANCE SPONSORS AND FAMILY MEMBERS
- 113 TRICARE PRIME FAMILY COVERAGE FOR TRANSITIONAL ASSISTANCE SPONSORS AND FAMILY MEMBERS
- 114 TRICARE USFHP DIRECT CARE INDIVIDUAL COVERAGE FOR SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
- 115 TRICARE USFHP DIRECT CARE FAMILY COVERAGE FOR SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
- 116 TRICARE PRIME INDIVIDUAL COVERAGE FOR RETIRED AND MEDAL OF HONOR SPONSORS AND FAMILY MEMBERS
- 117 TRICARE PRIME FAMILY COVERAGE FOR RETIRED AND MEDAL OF HONOR SPONSORS AND FAMILY MEMBERS
- 118 TRICARE USFHP DIRECT CARE INDIVIDUAL COVERAGE FOR RETIRED SPONSORS AND FAMILY MEMBERS
- 119 TRICARE USFHP DIRECT CARE FAMILY COVERAGE FOR RETIRED SPONSORS AND FAMILY MEMBERS
- 120 TRICARE SENIOR PRIME INDIVIDUAL COVERAGE FOR RETIRED SPONSORS AND FAMILY MEMBERS
- 121 CONTINUED HEALTH CARE BENEFITS PROGRAM INDIVIDUAL COVERAGE

- 122 CONTINUED HEALTH CARE BENEFITS PROGRAM FAMILY
COVERAGE
- 123 FEDERAL EMPLOYEES HEALTH BENEFITS PROGRAM (FEHBP)
INDIVIDUAL STANDARD COVERAGE
- 124 FEDERAL EMPLOYEES HEALTH BENEFITS PROGRAM (FEHBP)
FAMILY STANDARD COVERAGE
- 125 FEDERAL EMPLOYEES HEALTH BENEFITS PROGRAM (FEHBP)
INDIVIDUAL HIGH COVERAGE
- 126 FEDERAL EMPLOYEES HEALTH BENEFITS PROGRAM (FEHBP)
FAMILY HIGH COVERAGE
- 127 TRICARE SENIOR SUPPLEMENT
- 128 TRICARE REMOTE INDIVIDUAL COVERAGE FOR ACTIVE DUTY
SPONSORS
- 129 TRICARE REMOTE INDIVIDUAL COVERAGE FOR ACTIVE DUTY
FAMILY MEMBERS
- 130 TRICARE REMOTE FAMILY COVERAGE FOR ACTIVE DUTY FAMILY
MEMBERS
- 131 TRICARE PRIME INDIVIDUAL COVERAGE FOR TRANSITIONAL
SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
- 132 TRICARE PRIME FAMILY COVERAGE FOR TRANSITIONAL
SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
- 133 TRICARE USFHP DIRECT CARE COVERAGE FOR TRANSITIONAL
SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
- 134 TRICARE PRIME INDIVIDUAL COVERAGE FOR TRANSITIONAL
SURVIVORS OF GUARD/RESERVE DECEASED SPONSORS
- 135 TRICARE PRIME FAMILY COVERAGE FOR TRANSITIONAL
SURVIVORS OF GUARD/RESERVE DECEASED SPONSORS
- 136 TRICARE PRIME INDIVIDUAL COVERAGE FOR SURVIVORS OF
GUARD/RESERVE DECEASED SPONSORS
- 137 TRICARE PRIME FAMILY COVERAGE FOR SURVIVORS OF
GUARD/RESERVE DECEASED SPONSORS

- 138 TRICARE USFHP DIRECT CARE INDIVIDUAL COVERAGE FOR SURVIVORS OF GUARD/RESERVE DECEASED SPONSORS
- 139 TRICARE USFHP DIRECT CARE FAMILY COVERAGE FOR SURVIVORS OF GUARD/RESERVE DECEASED SPONSORS
- 140 TRICARE PLUS WITH CHC COVERAGE FOR ACTIVE DUTY FAMILY MEMBERS
- 141 TRICARE PLUS COVERAGE FOR TRANSITIONAL SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
- 142 TRICARE PLUS WITH CHC COVERAGE FOR TRANSITIONAL SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
- 143 TRICARE PLUS COVERAGE FOR SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
- 144 TRICARE PLUS WITH CHC COVERAGE FOR SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
- 145 TRICARE PLUS COVERAGE FOR RETIRED SPONSORS, FAMILY MEMBERS AND MEDAL OF HONOR
- 146 TRICARE PLUS WITH CHC COVERAGE FOR RETIRED SPONSORS, FAMILY MEMBERS AND MEDAL OF HONOR
- 147 TRICARE PLUS WITH CHC COVERAGE FOR TRANSITIONAL SURVIVORS OF GUARD/RESERVE DECEASED SPONSORS
- 148 TRICARE PLUS COVERAGE FOR SURVIVORS OF GUARD/RESERVE DECEASED SPONSORS
- 149 TRICARE PLUS COVERAGE WITH CHC FOR SURVIVORS OF GUARD/RESERVE DECEASED SPONSORS
- 150 TRICARE PLUS COVERAGE FOR ACTIVE DUTY FAMILY MEMBERS
- 151 TRICARE PLUS COVERAGE FOR TRANSITIONAL SURVIVORS OF GUARD/RESERVE DECEASED SPONSORS
- 152 TRICARE OVERSEAS PRIME INDIVIDUAL COVERAGE FOR ACTIVE DUTY SPONSORS
- 153 TRICARE OVERSEAS PRIME INDIVIDUAL COVERAGE FOR ACTIVE DUTY FAMILY MEMBERS

- 154 TRICARE OVERSEAS PRIME FAMILY COVERAGE FOR ACTIVE DUTY FAMILY MEMBERS
- 155 TRICARE GLOBAL REMOTE OVERSEAS PRIME INDIVIDUAL COVERAGE FOR ACTIVE DUTY SPONSORS
- 156 TRICARE GLOBAL REMOTE OVERSEAS PRIME INDIVIDUAL COVERAGE FOR ACTIVE DUTY FAMILY MEMBERS
- 157 TRICARE GLOBAL REMOTE OVERSEAS PRIME FAMILY COVERAGE FOR ACTIVE DUTY FAMILY MEMBERS
- 201 TRICARE DENTAL PLAN INDIVIDUAL COVERAGE FOR ACTIVE DUTY FAMILY MEMBERS
- 202 TRICARE DENTAL PLAN FAMILY COVERAGE FOR ACTIVE DUTY FAMILY MEMBERS
- 203 TRICARE DENTAL PLAN INDIVIDUAL REMOTE COVERAGE FOR ACTIVE DUTY FAMILY MEMBERS
- 204 TRICARE DENTAL PLAN FAMILY REMOTE COVERAGE FOR ACTIVE DUTY FAMILY MEMBERS
- 205 TRICARE DENTAL PLAN INDIVIDUAL COVERAGE FOR SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
- 206 TRICARE DENTAL PLAN FAMILY COVERAGE FOR SURVIVORS OF ACTIVE DUTY DECEASED SPONSORS
- 207 TRICARE DENTAL PLAN INDIVIDUAL COVERAGE FOR SELECTED RESERVE (SELRES) SPONSORS
- 208 TRICARE DENTAL PLAN INDIVIDUAL COVERAGE FOR SELECTED RESERVE (SELRES) FAMILY MEMBERS
- 209 TRICARE DENTAL PLAN FAMILY COVERAGE FOR SELECTED RESERVE (SELRES) FAMILY MEMBERS
- 210 TRICARE DENTAL PLAN INDIVIDUAL REMOTE COVERAGE FOR SELECTED RESERVE (SELRES) FAMILY MEMBERS
- 211 TRICARE DENTAL PLAN FAMILY REMOTE COVERAGE FOR SELECTED RESERVE (SELRES) FAMILY MEMBERS

- 212 TRICARE DENTAL PLAN INDIVIDUAL COVERAGE FOR SURVIVORS OF SELECTED RESERVE (SELRES) DECEASED SPONSORS
- 213 TRICARE DENTAL PLAN FAMILY COVERAGE FOR SURVIVORS OF SELECTED RESERVE (SELRES) DECEASED SPONSORS
- 214 TRICARE DENTAL PLAN INDIVIDUAL COVERAGE FOR ACTIVE GUARD/RESERVE (AGR) FAMILY MEMBERS
- 215 TRICARE DENTAL PLAN FAMILY COVERAGE FOR ACTIVE GUARD/RESERVE (AGR) FAMILY MEMBERS
- 216 TRICARE DENTAL PLAN INDIVIDUAL REMOTE COVERAGE FOR ACTIVE GUARD/RESERVE (AGR) FAMILY MEMBERS
- 217 TRICARE DENTAL PLAN FAMILY REMOTE COVERAGE FOR ACTIVE GUARD/RESERVE (AGR) FAMILY MEMBERS
- 218 TRICARE DENTAL PLAN INDIVIDUAL COVERAGE FOR SURVIVORS OF ACTIVE GUARD/RESERVE (AGR) FAMILY MEMBERS
- 219 TRICARE DENTAL PLAN FAMILY COVERAGE FOR SURVIVORS OF ACTIVE GUARD/RESERVE (AGR) FAMILY MEMBERS
- 220 TRICARE DENTAL PLAN FOR MOBILIZATION-ASSET INDIVIDUAL READY RESERVE (IRR) SPONSORS
- 221 TRICARE DENTAL PLAN INDIVIDUAL COVERAGE FOR MOBILIZATION-ASSET INDIVIDUAL READY RESERVE (IRR) FAMILY MEMBER
- 222 TRICARE DENTAL PLAN FAMILY COVERAGE FOR MOBILIZATION-ASSET INDIVIDUAL READY RESERVE (IRR) FAMILY MEMBERS
- 223 TRICARE DENTAL PLAN INDIVIDUAL REMOTE COVERAGE FOR MOBILIZATION-ASSET INDIVIDUAL READY RESERVE (IRR) FAMILY MEMBERS
- 224 TRICARE DENTAL PLAN FAMILY REMOTE COVERAGE FOR MOBILIZATION-ASSET INDIVIDUAL READY RESERVE (IRR) FAMILY MEMBERS
- 225 TRICARE DENTAL PLAN INDIVIDUAL COVERAGE FOR SURVIVORS OF MOBILIZATION-ASSET INDIVIDUAL READY RESERVE (IRR) DECEASED SPONSORS

- 226 TRICARE DENTAL PLAN FAMILY COVERAGE FOR SURVIVORS OF
MOBILIZATION-ASSET INDIVIDUAL READY RESERVE (IRR) DECEASED
SPONSORS
- 227 TRICARE DENTAL PLAN FOR NON-MOBILIZATION-ASSET
INDIVIDUAL READY RESERVE (IRR) SPONSORS
- 228 TRICARE DENTAL PLAN INDIVIDUAL COVERAGE FOR NON-
MOBILIZATION-ASSET INDIVIDUAL READY RESERVE (IRR) FAMILY
MEMBERS
- 229 TRICARE DENTAL PLAN FAMILY COVERAGE FOR NON-
MOBILIZATION-ASSET INDIVIDUAL READY RESERVE (IRR) FAMILY
MEMBERS
- 230 TRICARE DENTAL PLAN INDIVIDUAL REMOTE COVERAGE FOR
NON-MOBILIZATION-ASSET INDIVIDUAL READY RESERVE (IRR) FAMILY
MEMBERS
- 231 TRICARE DENTAL PLAN FAMILY REMOTE COVERAGE FOR NON-
MOBILIZATION-ASSET INDIVIDUAL READY RESERVE (IRR) FAMILY
MEMBERS
- 301 BRAC PHARMACY
- 302 PHARMACY REDESIGN PILOT PROJECT (PRPP)
- 400 TRICARE EXTENDED CARE HEALTH OPTION (ECHO) PROGRAM
- 602 DIRECT CARE AND TRICARE MAIL ORDER PHARMACY (TMOP)
AND RETAIL PHARMACIES
- 603 DIRECT CARE ONLY

ADHOC THAT LISTS ACCOUNTS WITH "F" STATUS
AS OF THE DATE GENERATED
28 April 2004

Select FileMan Menu Option: PFE Print File Entries

Output from what file: CASHIER ACCOUNT (451444 entries)
Sort by: ACCOUNT NUMBER// [KSL ACCTS IN F STATUS (04/28/04) USER #5558 FILE #8050

Want to edit 'KSL ACCTS IN F STATUS' Sort Template? NO// Y (YES)

Name of SORT TEMPLATE: KSL ACCTS IN F STATUS Replace
DESCRIPTION:

1>

READ ACCESS: #&AaKkDds//

WRITE ACCESS: #&AaKkDds//

USER #: 5558//

Associated PRINT TEMPLATE:

Sort by: DATE ENTERED@;Xao// DATE ENTERED

Earliest DATE ENTERED: 01 Jan 1995// (01 Jan 1995)

Latest DATE ENTERED: 27 Apr 2004// (27 Apr 2004)

Within DATE ENTERED, Sort by: ACCOUNT STATUS@;1// ACCOUNT STATUS

Select ACCOUNT STATUS: F//

Within ACCOUNT STATUS, Sort by:

Store Sort logic in Template: KSL ACCTS IN F STATUS// KSL ACCTS IN F STATUS

(04/28/04) USER #5558 FILE #8050

DATA ALREADY STORED THERE ...OK TO PURGE? Y

First Print FIELD: [KSL ACCTS IN F STATUS (04/28/04) USER #5558 FILE #8050

Want to edit 'KSL ACCTS IN F STATUS' Template? NO// Y (YES)

NAME: KSL ACCTS IN F STATUS Replace

DESCRIPTION:

1>

READ ACCESS: #&AaKkDds//

WRITE ACCESS: #&AaKkDds//

First Print FIELD: ACCOUNT NUMBER// ACCOUNT NUMBER

Then Print FIELD: REG NO// REG NO

Then Print FIELD: PATIENT// PATIENT

Then Print FIELD: VISIT DATE/TIME// VISIT DATE/TIME

Then Print FIELD: STATUS SUBFILE// STATUS SUBFILE (multiple)

Then Print STATUS SUBFILE SUB-FIELD: STATUS// STATUS

Then Print STATUS SUBFILE SUB-FIELD: STATUS EFFECTIVE DATE

Replace STATUS EFFECTIVE DATE

Then Print STATUS SUBFILE SUB-FIELD: CONTROL NUMBER// CONTROL NUMBER

Then Print STATUS SUBFILE SUB-FIELD: DIV//

By 'DIV', do you mean the CASHIER ACCOUNT 'DIVISION' Field? YES// (YES)

Then Print STATUS SUBFILE SUB-FIELD:

Then Print FIELD:

Heading: ACCOUNTS IN F STATUS Replace

Footnote: 27APR04// 27APR04

Store Print logic in Template: KSL ACCTS IN F STATUS// KSL ACCTS IN F STATUS KSL ACCTS IN F STATUS

(04/28/04) USER #5558 FILE #8050

TEMPLATE ALREADY STORED THERE.... OK TO REPLACE? y (YES)